

<b>Minutes of the Executive Committee</b>	1/12/2009 College of Business Conference Room 238, 9 am
Attendees: Kakoli Bandyopadhyay, Brad Mayer, Jimmy Moss, K C Sen, Marleen Swerdlow, Henry Venta, Ann Watkins	

<b>Approval of Minutes from December 8</b>	<b>Approved</b>
<b>Report on Faculty Searches</b>	<b>Chairs</b>
Final candidates for the accounting, marketing and finance positions have selected and have verbally agreed to offers. The search for the economics position will bring in candidates early in the Spring Semester.	
<b>Reminder - Classroom Visits by Chairs and Dean</b>	<b>Henry/ All</b>
Henry reminded all that each faculty member and administrator should be visited at least once a year in their classroom.	
<b>F2.08 and SEDONA</b>	<b>Henry/ Brad/ All</b>
Brad and Henry reminded the committee to keep stressing to their faculty members the importance of entering data in SEDONA. The annual evaluation form for faculty (f2.08) is now active until February 1. At that time the annual evaluation form for administrators (f2.08c) will be available and the chairs can then review the f.208 forms for their faculty. Henry has sent out two messages to all faculty members reminding them of the process. Chairs were also reminded to share with their faculty that comments can be made by faculty members on their f2.08 forms within SEDONA in the same way that they were made before.	
<b>Assessment Plans, ETS Questions, Help from Departments</b>	<b>Brad/ All</b>
Brad reminded the committee of the implementation of the initiatives recommended by the assessment committee. In particular, he asked again that the chairs marshal their faculty resources to develop ETS practice questions. A deadline of March 1 was established.	
<b>Results of Fall 2008 MBA Exit Survey and ETS</b>	<b>Brad/ All</b>
Brad briefed the committee on the results of the exit survey and ETS for Fall 2008 MBA's. The class as a whole scored in the 65 <sup>th</sup> percentile nationwide with especially good results in Financial Management (95 <sup>th</sup> percentile). The survey showed that students were pleased with the program overall with some concern as to whether there was much value in the leveling classes. The committee asked Brad to continue to monitor results and report back.	
<b>College of Business "Multicultural Enhancement Committee"</b>	<b>Henry/ All</b>
Henry reported that upon direction of a university committee each college was to establish a multicultural enhancement committee. Henry asked that each department elect a member for the committee. The committee must be in place March 1,2009.	
<b>Potential College of Business Newsletter</b>	<b>Henry/ All</b>
After discussion the committee agreed that Henry will explore the possibility of developing and publishing a College of Business newsletter.	
<b>Continuing Discussions of 3-3 loads for faculty - POSTPONED</b>	