

<b>Minutes of the Executive Committee</b>	11/10/2008 College of Business Conference Room, 1 pm
Attendees: Kakoli Bandyopadhyay, Brad Mayer, Jimmy Moss, K C Sen, Marleen Swerdlow, Henry Venta, Ann Watkins	
<b>Agenda</b>	
<b>Approval of Minutes from October 27</b>	<b>Approved</b>
<b>Fall Open House</b>	<b>Henry/ All</b>
Henry presented detailed plans and final speaking assignments were discussed.	
<b>Report on Faculty Searches</b>	<b>Chairs</b>
Searches are proceeding properly with good progress. We expect to have candidates in before the end of the semester.	
<b>Classroom Visits by Chairs and Dean</b>	<b>Henry/ All</b>
Henry reminded all that each faculty member and administrator should be visited at least once a year in their classroom.	
<b>ERP/ SAP Concentration/ Graduate Certificate</b>	<b>Kakoli/ Brad/ All</b>
Kakoli and Brad related to the committee plans to offer an ERP Graduate Certificate based on the current MBA concentration. The committee supports the concept and asked Brad to take it to the Graduate Programs Committee.	
<b>Transferring of Upper Division Courses – Regular and Online</b>	<b>Henry/ Jimmy/ All</b>
The committee engaged in a discussion of the transfer of upper division courses into the College of Business after much discussion and after a detailed review of the current policies in the catalog the committee decided that no action was necessary other than enforcing the current policies.	
<b>China Study Abroad</b>	<b>Henry/ Brad/ All</b>
The committee discussed a potential opportunity for study abroad in China in partnership with Southeastern Louisiana. After discussion, Brad was asked to follow up.	
<b>Office Hours Policy - Continued</b>	<b>Henry/ All</b>
After discussion, the committee concluded that no changes in the office hours policy were needed.	